

Dear Attorney:

I am pleased to offer you the opportunity to participate in the Bar Association's Lawyer Referral & Information Service (LRIS). The active participation and support of the LRIS attorneys provide a needed resource to the Erie County community and are in large part responsible for the success of the program.

The day to day operation of the LRIS is handled by Marcia M. McKowan the program's Administrator and her Assistant Dana Banks. The program's fiscal year begins on June 1.

Please read over the Rules and Regulations carefully and indicate on the Application the type of referrals you will accept. The Application should be completed in full and returned to the Bar Association with your check. Membership fees are yearly and are as follows:

Members of the Bar Association of Erie County: \$100 or \$175 if accepting Negligence or Medical Malpractice referrals.

Non-Members Fees: \$200 or \$275 if accepting Negligence or Medical Malpractice referrals.

Please complete the following items so your Application can be processed:

- Read all Rules & Regulations.
- Indicate no more than 5 areas of law in which referrals will be made.
- Provide a copy of the declarations page of your professional liability insurance policy.
- Complete experience information. This is required for participation on the criminal, personal injury, medical malpractice, matrimonial and ADR/Mediation panels.
- Complete and sign pages 4, 5, 10, 11, 12 and 13 of the LRIS application.
- Remit Application with fee.

If you have any questions, please contact me at 852-8687 (ext. 13). I welcome your suggestions for improving the LRIS and invite you to visit our office anytime during normal business hours.

Thank you for your interest.

Sincerely,

Marcia M. McKowan
Administrator